

# ST JOHN'S SUNSHINE PRE-SCHOOL

## SPECIAL EDUCATIONAL NEEDS (SEN) POLICY

At St. John's sunshine Pre School, we aim to regard the DfEE Code of Practice on the identification and assessment of special needs and to provide an inclusive policy, with learning opportunities all can access.

- Children with special needs, like all other children, are admitted to the Pre School after consultation between parents, supervisors, key workers and other agency representatives as appropriate.
- Children's progress and needs will be monitored by carefully planned methods of observation by all staff and will be shared with parents, taking account of information from parents.
- Our system of observation and record keeping, which operates in partnership with parents, enables us to monitor children's needs and progress individually.
- Our key worker system ensures that each adult is specifically responsible for, and close to, just five or six children, so that each child receives adult time and attention.
- If it is felt that a child's needs cannot be met by the Pre School without the support of a one-to-one worker, funding will be sought to employ one.
- We work in liaison with staff outside the group, including therapists, health visitors, psychologists, social workers, paediatricians and Portage workers, to meet children's specific needs.
- Our staff attend, whenever possible, in-service training on special needs, as appropriate, with a number of professional providers.