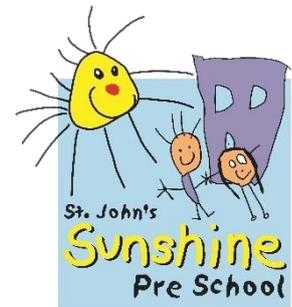


CORONAVIRUS (COVID19) RISK ASSESSMENT

Establishment: St. Johns Sunshine Pre School
 Assessment by: Kim Brimelow (Manager)
 Date: September 2020
 Review Date: September 2021



Focus	Area of Consideration	Recommendation
Children	Attendance	<ul style="list-style-type: none"> • Parents to drop and pick up the children from the back door (not to enter the Hub). Parents are to demonstrate social distancing at all times. A member of staff will be at the back door to welcome children and take the register. • Children must be well and showing no signs or symptoms. • On arrival at the pre school, it is the parent's responsibility to inform staff if anyone within the family has shown symptoms of COVID 19. If children or any member of the household have any of the symptoms of COVID19 (high temperature or a persistent cough) they should not attend for 14 days. • Staff to remove children's coats before entering the building, place on the pegs in the shed (not in the main hall). • Wash the children's hands thoroughly on arrival at the setting and before eating. • Check children's temperature if needed (37.8 or above if showing symptoms). • Encourage children to avoid touching their face, eyes, nose and mouth.
	Physical Distancing/ Grouping	<ul style="list-style-type: none"> • Children will be organised into small groups within the setting, wherever possible these small groups should not mix during the day. • The groups will be kept to the maximum staff to child ratio within the EYFS. • Care routines including provision of snacks should be within the space allocated if possible. • The use of communal internal space should be restricted as much as possible. • Outdoor space should be used by different groups at different times of the day. • Staff to social distance as much as they can. • Staff will only work 3 hours a day with that group of children.
	Play and Learning	<ul style="list-style-type: none"> • Implement social distancing where possible: <ol style="list-style-type: none"> 1 small groups 2 ask parents to leave the site promptly after dropping off children. • Minimise the resources available throughout the day, ensuring resources are regularly cleaned.
	Wellbeing and Education	<ul style="list-style-type: none"> • Children should be supported in age appropriate ways to understand the steps they can take to keep themselves safe including regular hand washing and sneezing into a tissue. • Children should be supported to understand the changes and challenges they may be encountering as a result of COVID 19 and staff need to ensure they are aware of children's attachments and their need for emotional support at this time.

	If a child starts displaying symptoms	<ul style="list-style-type: none"> • If a child begins displaying a continuous cough or a high temperature, they should be sent home to isolate as per the government guidelines. • A child awaiting collection should be removed, if possible, to isolate them. Move them to an area where they can be isolated behind closed doors. If it is not possible to isolate them then move them to an area 2 metres away from other people. A window should be opened for ventilation. • If they needed to go to the bathroom while waiting to be collected, they should use the toilet in the waiting area. Once used it must be cleaned and disinfected using standard cleaning products before being used by anyone else. If a member of staff has helped someone who displayed symptoms they do not need to go home unless they develop symptoms themselves. They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell. If clinical advice is needed then the setting, staff, parents or guardians should go online to NHS 111 or call 111.
Workforce Attendance	Belongings from home	<ul style="list-style-type: none"> • Staff should only attend the pre school if they are symptom free, have completed the required isolation period or achieved a negative test result. • We may consider taking temperatures of staff on arrival and risk assessing with regular health questionnaires for returning staff. • Staff members should avoid physical contact with each other including handshakes, hugs etc. • Where possible meetings and training should be conducted through virtual conferencing.
Parents	Physical Distancing	<ul style="list-style-type: none"> • Only parents to drop off or collect their child at the back door. • The aim is to limit drop off and pick up to one parent per family and stagger the timings where possible. • Arrange drop off and pick up from back door (parents not to enter the Hub). Parents are to demonstrate social distancing at all times. A member of staff will be at the back door to welcome children and take the register. • When parents are waiting to drop off or collect their child physical distancing should be maintained in a safe area (pavement area in the car park). • Consider allowing parents to enter the pre school for the purpose of settling in a distressed child. All measures should be taken to minimise contact between the parent and other children and staff members.
	Communication	<ul style="list-style-type: none"> • Parents should receive clear communication regarding the role they play in safe operating procedure and all measures being taken into ensure the safety of their children and themselves.
Visitors	Visits	<ul style="list-style-type: none"> • Entrance to the setting should be restricted to children and staff as far as practically possible and visitors should not be in pre school unless essential (eg building maintenance and emergency services).

Travel	Traveling to the pre school	<ul style="list-style-type: none"> • Wherever possible staff and parents should travel to pre school alone, using own transport. • If public transport is necessary current guidance on the use of public transport must be followed.
Toys/ Food/ Snacks/PPE	Both workforce and children	<ul style="list-style-type: none"> • Wearing a face covering or face mask in school or other education settings is not recommended. • If a child, young person or other learner becomes unwell with symptoms of coronavirus while in their setting and needs direct personal care until they can return home, a fluid-resistant surgical face mask should be worn by the supervising adult if a distance of 2 metres cannot be maintained. If contact with a child or young person is necessary, then disposable gloves, a disposable apron and fluid-resistant face mask to be worn by the supervising adult if a risk assessment determines that there is a risk of splashing to the eyes for example coughing, spitting, vomiting.
Cleaning	Undertake Regular Cleaning	<ul style="list-style-type: none"> • Clean and disinfect frequently touched surfaces throughout the day. This includes tables, chairs, resources, equipment, door handles, light switches, toilets, taps and sinks • Wear disposable gloves for cleaning and dispose of immediately after cleaning. • Wash hands regularly with soap and water for 20 seconds and afterwards remove gloves, aprons and other protection used while cleaning.
	Electronics	<ul style="list-style-type: none"> • Regularly clean electronics, such as tablets, touch screen, keyboards, remote controls throughout the day.
	Cleaning of clothes and Disposal of contaminated waste	<ul style="list-style-type: none"> • Dirty clothing to be doubled bagged. • Waste from body parts to be doubled bagged and changing area to be cleaned with disinfectant and all gloves and aprons to be doubled bagged and binned for each child.